

The Delmarva Power Energy Savings for Business Program offers incentives to improve the operating efficiency of the unitary HVAC equipment and systems in commercial buildings and reduce energy costs without adversely impacting facility or system operations.

To take advantage of these incentives, you must meet the following eligibility requirements:

1. Be a Delmarva Power customer and business in the Maryland territory.
2. Have an existing facility, as new construction is not eligible for this program.
3. Not be a temporary account or a vacant facility.

All projects with incentives greater than \$2,800 require pre-approval.

You can also contact your installation contractor or equipment vendor to discuss energy efficiency options. If you do not have a contractor or vendor in mind, please visit our website for a list of Service Providers.

All projects with incentives greater than \$2,800 MUST receive pre-approval before beginning work. Please review the program process and eligibility requirements on the [program website](#) as well as the [Terms and Conditions](#) and this Technical Sheet. Please contact the program office with any questions.

How to Apply:

1. The application is completed and submitted via the online [Application Center](#). Pre-approval is required for all projects with incentives greater than \$2,800 before tune-up is performed. The following supporting information must be included with the application:
 - ✓ Completed and signed [Terms and Conditions \(T&Cs\)](#)
 - ✓ Estimate listing unit quantities and tonnage (for projects with estimated incentives greater than \$2,800)
2. The Program reviews submitted documentation, revises and/or requests additional documentation as necessary. A site inspection may be required as part of the pre-approval process.
3. The Program emails the project pre-approval to the customer and Service Provider, where applicable.
4. The customer or Service Provider conducts the HVAC tune-up. The tune-up process will include cleaning the evaporator and condenser coils at a minimum, using industry-approved cleaning methods and cleaners.
5. The Service Provider then submits the documentation listed below to the program office within 60 days of service being performed. A post-installation inspection may be required to verify accuracy of application information.
 - ✓ Completed HVAC Tune-up Worksheet with information regarding each unit
 - ✓ Photo of the unit nameplate with the model number
 - ✓ Photo of the evaporator and condenser coils before and after cleaning
 - ✓ Documentation of any other issues that were observed
 - ✓ Invoices for labor and materials or services
 - ✓ Customer-signed pre-approval letter if applicable
6. The Program emails final approval notification to the customer and Service Provider.

The Program distributes the incentive check to the payee following final approval processing.

HVAC Tune-up Measure Requirements and Incentives		
Measure	Requirement	HVAC Unit Incentive
HVAC Tune-up	✓ Units eligible for HVAC Tune-up incentive once every 3 years	\$140 per unit for HVAC units ≥ 3 tons
	✓ Units must be DX (direct expansion) or heat pump, chilled/hot water coil are ineligible for incentives	\$30 per ton for HVAC units < 3 tons

Delmarva Power Energy Savings for Business Program

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